**DETAILS TO BE ENTERED ON WEBSITE**

**In case you are unable to register on website or have not received ‘Registration Submitted’ email, Kindly send this Registration Form word file with details duly filled-in, enclosing the below documents as separate files (not pasting in text area) to** [fhes@ficci.com](mailto:fhes@ficci.com)**;** [sudhanshu.gupta@ficci.com](mailto:sudhanshu.gupta@ficci.com)**;**

1. Scanned copy of **Passport** (valid upto June 2019)
2. Recent color business **digital photograph** in close-up facing front white background (in .jpg or .jpeg or .gif or .png format dimension 4cm x 4cm)
3. **Scanned copy** of **Employee Identity Card** (In absence of Employee Identity Card - Certificate from Organisation with Photo, Name, Designation, Title, Job responsibilities and Working since, signed and stamped by head of the organisation)
4. **Scanned copy** of **Business/Visiting/Name Card**

**DELEGATE GENERAL INFORMATION**

WERE YOU RECOMMENDED TO US ALSO FOR HES 2015/2016/2017 (YES/NO):

DID YOU ALSO REGISTER FOR HES 2015/2016/2017 (YES/NO):

DID YOU ATTEND HES 2015/2016/2017 (YES/NO):

GENDER (MALE/FEMALE):

Full Name (As in Passport):

TITLE:

SUR NAME:

FIRST NAME:

YOU HAVE BEEN RECOMMENDED TO FICCI FOR FHES 2018 BY (INDIAN MISSION/ YOUR COUNTRY MISSION IN INDIA/ OTHERS):

OCCUPATION:

DESIGNATION:

ORGANISATION NAME:

ADDRESS LINE 1:

ADDRESS LINE 2:

CITY:

PIN/ZIP CODE:

STATE:

COUNTRY:

OFFICE TELEPHONE:

FAX:

MOBILE NUMBER:

MOBILE NUMBER TO BE USED IN INDIA:

OFFICIAL E-MAIL ID:

PERSONAL E-MAIL ID:

E-MAIL ID FOR COMMUNICATION:

(Kindly note that this 'E-Mail ID for Communication Field' should be correct as all correspondence will be send on this email address only)

WEBSITE:

YOUR PROFILE:

[upto 50 words for uploading on website (along with your name, designation, organization, country and your recent coloured business photograph) for fixing B2B meetings]

YOUR DETAILED PROFILE UPTO 1000 WORDS FOR QUALIFYING YOU AS HOSTED FOREIGN DELEGATE

NAME OF THE COUNTRIES YOU OPERATE IN:

(Kindly use commas if more than one)

NO. OF STUDENTS SENT TO INDIA IN 2016:

(Please mention the name of the institutions also, Type NA if Not Applicable)

NO. OF STUDENTS SENT TO INDIA IN 2017:

(Please mention the name of the institution also, Type NA if Not Applicable)

NO. OF STUDENTS SENT TO ANY OTHER COUNTRY IN 2016:

(Please mention the name of countries also, Type NA if Not Applicable)

NO. OF STUDENTS SENT TO ANY OTHER COUNTRY IN 2017:

(Please mention the name of countries also, Type NA if Not Applicable)

**PASSPORT INFORMATION**

FULL NAME (AS IN PASSPORT)

DATE OF BIRTH

NATIONALITY

PASSPORT NUMBER

PASSPORT ISSUED BY COUNTRY

PASSPORT ISSUE DATE

PASSPORT EXPIRY DATE

ARRIVAL DATE IN DELHI

DEPARTURE DATE FROM DELHI

**NOTE:**

AFTER SUCCESSFUL SUBMISSION OF YOUR REGISTRATION IF YOU DO NOT RECEIVE EMAIL FROM US ON YOUR REGISTERED EMAIL ID CONFIRMING ‘*REGISTRATION SUBMITTED’*, PLEASE CONTACT US IMMEDIATELY AT [FHES@FICCI.COM](mailto:FHES@FICCI.COM); [SUDHANSHU.GUPTA@FICCI.COM](mailto:SUDHANSHU.GUPTA@FICCI.COM)

TO CHECK IF YOUR REGISTRATION DETAILS HAVE BEEN RECEIVED BY US.

SUBSEQUENTLY, WE WILL SEND ‘*REGISTRATION APPROVED’* EMAIL BY AUGUST END TO *ONLY THOSE DELEGATES WHOSE REGISTRATION IS QUALIFIED AS ‘HOSTED FOREIGN DELEGATE’.*

" THE VISA INVITATION LETTER WITH TRAVEL SCHEDULE AND STAY ARRANGEMENTS WILL BE SENT AND AIR TICKETS AND HOTEL STAY WILL BE BOOKED BY THE ORGANIZERS SUBSEQUENTLY FOR SELECTED DELEGATES.

ALL 'HOSTED FOREIGN DELEGATES' UPON THEIR ARRIVAL IN INDIA WILL BE REQUIRED TO DEPOSIT A TOKEN AMOUNT OF US$ 100/- AGAINST REGISTRATION FEE (REFUNDABLE AFTER THE EVENT UPON SUCCESSFUL VISIT AND SUBJECT TO FULFILLMENT OF 'TERMS AND CONDITIONS') "

DELEGATES NOT SELECTED BY the organisers can also attend AT OWN EXPENSES and they MAY KINDLY SEND EMAIL TO US AND WE WILL ISSUE VISITOR VISA INVITATION.